ITC Guide

What is an ITC?

The Intent to Compete (ITC) is a form for institutional representatives to fill out to create a signed agreement between the institution and the athlete of an athlete’s intent to compete at the institution. ITC form submissions must be submitted for each student prior to the start of competition.

Following the roster deadline on Sept. 25, the Eligibility Enforcement Committee will be cross-referencing rosters with the ITC list to ensure everyone on a roster is eligible.

*The Academic Eligibility Certificate (AEC) is not required for competition at this time.*

How to Submit an ITC:

1. Login to Member Portal on the NACE website (members.nacesports.org).

2. On the profile page, you will see a list of options on the left. Under Bookmarks, click on Intent to Compete Form.

3. Fill out a form for each of your students participating in NACE competitions. Review their information before submitting.

4. Following submission, a DocuSign will be sent to you and the student’s email.